

# Child Care WAGES® TENNESSEE Internet Permission Form (IPF)



**REMINDER:** Child Care WAGES® TENNESSEE cannot accept education documentation printed from the Internet. WAGES can accept official transcripts issued directly from the college or university. This form does not give us permission to request an official transcript from your college or university. Official transcripts can only be requested by the student and should be sent to the address below.

If your college or university has the technology that allows us to download your grades, we can log on as you using your login name and password. *You must give us written permission each time you wish to update your grades with WAGES in this manner.* If you wish us to download transcripts from more than one institution, you must use a separate form for each college or university. Please check to verify that your login name and password are still current. If you do not know your login and password, please check with your college or university to set up an Internet account. Not all colleges and universities offer this service. If you send this form without a login or password, we cannot access your grades. For your ongoing security, we recommend that you change your password after your grades have been obtained. Please allow at least two weeks for WAGES to complete this process.

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## WAGES Internet Permission Form

My college or university allows me to download my grades online. I give WAGES permission to access my grades from the school listed below. I understand that I must submit a permission form each time I wish to submit grades or I may email WAGES staff to provide this information. My signature indicates that my email should be accepted in the future should I choose to provide information in that way. I have verified that my login and password are current. WAGES staff will not download my grades without my approval and I understand that WAGES has suggested that I change my password after grades are downloaded.

Please print the following:

Date: \_\_\_\_\_ Last four digits of Social Security number: \_\_\_\_\_

Name: \_\_\_\_\_

College/University: \_\_\_\_\_

Complete transcript:  Yes  No If 'no', please indicate semesters you want accessed: \_\_\_\_\_

Website address to obtain grades: \_\_\_\_\_

WebAdvisor login name: \_\_\_\_\_

Password: \_\_\_\_\_

Was a degree awarded?  Yes  No

Signature: \_\_\_\_\_

### Mail, Fax or email form:



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